

**MINUTES OF A MEETING OF THE GOVERNORS' FINANCE SUB-COMMITTEE HELD  
ON WEDNESDAY, 30 MARCH, 2011**

**Present:** Mr S Barrick, Mr R Chapman, Mrs M Dane, Mr J Eales, Mr R Hollis,  
Mrs A Jeffrey, Mr T Jones, Ms R Lucas.

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**16/11 APOLOGIES**

Ms J Brake, Mrs L Proctor

**17/11 AOB**

None

**18/11 DECLARATION OF FINANCIAL INTERESTS**

Mr R Hollis - wife is member of staff.

**19/11 MINUTES OF MEETING OF 2 MARCH 2011**

Accepted as a true record.

**20/11 MATTERS ARISING**

13/11 - Educational Visits Policy - MD to return to this item following appointment of new NCC Outdoor Education Advisor.

**21/11 BANK ONLINE MANDATE FORMS**

MD requested permission to complete bank mandate forms to allow dual access to view bank statements online. Agreed by Committee.

**22/11 LAND TRANSFER**

MD reported that this is almost completed. The draft document has been sent through and this should be ready for approval and signature in the next few days.

**23/11 BUDGET PROPOSAL 2011/12**

MD circulated the budget proposal for 2011/12. Key issues included

• Teachers' salaries increased by	83,000.00
• Sixth Form clawback (estimated)	100,000.00
• EMBC and school lunch grant clawback	14,800.00
• Free school meals increase	9,000.00
• Fuel costs - estimated increase	15,000.00
• Committed c/f figure	173,249.41
• Uncommitted c/f figure	29,764.00
• Budget total	6,406,042.41

MD reported on various strategies including:

- Grounds maintenance allocation had been cut with more work being done in-house.
- Other methods of recruitment advertising would be investigated to save costs
- New Buildings & Contents insurance had been obtained which is much lower than previously paid.
- Refuse collection - sourcing new quotes for this service

Whilst the budget proposal for 2011-12 balanced, there would be further cuts in funding for 2012-13 and 2013-14. Further reductions will need to come from the staffing budget (estimate of £250,000 for 2012-13). The school will develop a proposed strategy and present this to the Pay Policy Sub-Committee.

The Committee agreed to take the budget proposal to the full Governing Body meeting on 7 April for approval.

**24/11 DATE OF NEXT MEETING**

Wednesday, 8 June, 2011, 4.00 pm

**MEETING CLOSED at 5.20 pm**