

**MINUTES OF A MEETING OF THE GOVERNORS OF MOULTON SCHOOL
HELD AT THE SCHOOL ON THURSDAY, 5 NOVEMBER 2009 AT 7.00 PM**

PRESENT: Mr S Barrick, Revd P Breckwoldt, Mr R Chapman, Mrs A Dabbs, Messrs J Hancock, M Henderson, R Hollis, Mrs A Jeffrey, T Jones, Ms R Lucas, Mr G Otley, Mrs F Polnyj, Mrs L Proctor, Dr M Walley.

24/09 APOLOGIES

Ms J Brake, Cllr Cribbin, Cllr Mrs Shephard, Mr Uden.

25/09 ELECTION OF CHAIR AND VICE CHAIR

Mr Otley was re-elected as Chair and Mrs Jeffrey as Vice-Chair.
It was decided that the appointments should run for two years.

26/09 AOB NOTIFIED IN ADVANCE

Partnership Governor.
Staff early retirement.
Pupil feedback form.
Science College lectures.

27/09 REPORT ON OFSTED INSPECTION

Mr Jones reported on the OFSTED inspection which had taken place on Wednesday 5th and Thursday 6th November. He said that the full report was confidential until it had been validated and sent out to parents but was able to say that it had been a very positive two days.

The inspection team had found nothing to disagree with the school's own assessment of its progress.

Mr Otley said that the inspectors had given an indication of satisfaction in acknowledging the leadership of the school and he congratulated the headteacher.

This to be an agenda item at the next meeting.

28/09 DECLARATION OF FINANCIAL INTERESTS

Mr Otley asked that the forms, which had been circulated with the agenda, be returned to the Clerk.

29/09 MINUTES OF THE MEETING OF 25 JUNE

The minutes were approved.

30/09 MATTERS ARISING

16/09 Self-evaluation form – in the light of the recent inspection this appeared accurate.

21/09 Governors' self-evaluation – a new monitoring and evaluation strategy would be implemented.

31/09 SCHOOL PERFORMANCE 2008-09

A SEF summary document covering KS3, KS4 and the Sixth Form was circulated.

Mr Jones explained the school's strengths and weaknesses in attainment and progress.

Mr Otley said that he understood that the document was complicated and, put simply, Moulton is an above average attaining school and students progress in line with expectations. Broadly, their attainment when they arrive is above average and they leave with above average attainment.

Mr Jones said that he believes that Moulton students can do better.

Revd Breckwoltd wondered if a comparison with other schools in the area including SWAN schools would be good for staff morale.

There was also some discussion on the impact of the sixth form environment on results.

32/09 AUDIT OF STATUTORY RESPONSIBILITIES

Copies of Section C: information about compliance with statutory requirements, was circulated.

This document is live as at 1 September 2009 and Mr Jones took governors through each section.

Of those with gaps, C11, C14, C19, C24 and C26 are all now in place.

This was agreed by governors.

33/09 REVISED SEF

It was agreed that Mr Jones should carry out any adjustments, show these to the Chair for approval and then place on the website.

34/09 GOVERNOR PROGRAMME OF MONITORING AND EVALUATION

A document was distributed.

Mr Jones reported that, since the last inspection, the framework had changed and the governing body had now been given a satisfactory grading. It was agreed that governors need to have a more accurate understanding of the school.

The document was a first draft and Mr Jones asked for three or four governors to come into school for discussion to identify other strategies.

Mrs Proctor, Mr Hollis, Mrs Jeffrey and Mr Otley agreed to participate.

Mr Jones also distributed a rationale for the School Improvement Plan for governors to read.

35/09 SUB-COMMITTEE MEMBERSHIP

Finance – Mr Barrick, Mr Chapman, Ms Lucas, Mr Henderson and Mr Hollis.

Curriculum – Mrs Dabbs, Mrs Jeffrey, Dr Walley, Ms Brake, Mrs Proctor and Mr Hollis.

Pay Policy – Mr Otley, Ms Lucas, Mr Hancock and Mrs Jeffrey.

Science College – Revd Breckwoltd, Mr Hancock, Mr Otley, Dr Walley and Mrs Proctor.

Pupil and Personnel – Mrs Dabbs, Cllr Mrs Shephard, Mrs Jeffrey, Cllr Cribbin, Mr Chapman, Mrs Polnyj, Mrs Proctor, Ms Brake and Mr Uden.

Performance Management – Mr Otley, Mr Barrick and Mrs Proctor.

36/09 ANY OTHER BUSINESS

Staff early retirement

Mr Tony Pruey, Head of English had requested early retirement with effect from 31 August 2010. This was approved.

Partnership governors

Mr Jones had received one nomination but had discovered that she was a parent and so was disqualified.

The school has two vacancies and it is now possible for members of the governing body to suggest nominations.

Mr Jones felt that partnerships with local industries and businesses would be a great help to the governing body.

Pupil feedback

Mr Otley had met with a group of Y8 and Y10 pupils.

He circulated a list of both positive and negative responses they had provided giving an indication to some of the issues in school.

Science College lectures

Mr Otley reminded governors that a very good programme had been arranged for the year.

The next event would be on Thursday, 12 November at 7.30 pm when the guest speaker would be Johnny Ball. He urged governors to attend.

40/09 DATE OF NEXT MEETING

Thursday, 10 December 2009 at 7.00 pm