

**MINUTES OF THE GOVERNORS' PUPIL AND PERSONNEL SUB-COMMITTEE
HELD ON TUESDAY, 18 MARCH 2008**

PRESENT: Mrs A Jeffrey, Mr G Otley, Mrs F Polnyj, Mrs A Dabbs, Mr T Jones, Mr A Day (in attendance), Mr P Quinn (in attendance).

1/08 APOLOGIES

Mr R Chapman, Mr D Cribbin.

2/08 TERMS OF REFERENCE

The draft terms of reference were accepted as a starting point. This is a new sub-committee and these may develop over time.

3/08 YEAR 7 PARENTS' EVENING SURVEY

This had been conducted during parents' evening to ascertain views on transition and experiences in the earlier part of Y7. The outcomes indicated a good level of parental satisfaction.

4/08 Vith FORM CELEBRATION EVENING

Feedback from parents and students had been very positive. Some changes will be made for next year, but it is felt that this is a model that can be taken forward into next year.

5/08 SUPPORT STAFF STRUCTURE

In line with the Government's re-modelling agenda, the aim has been to move genuine responsibility rather than just tasks, across to support staff. The revised structure is attached. Costings for this have been shared with the Finance sub-committee.

6/08 LESSON MONITOR

This is a lesson by lesson registration system, which the school is proposing to buy in to for the next academic year. It will help with on-going strategies to improve attendance and punctuality, and particularly with sixth form lesson attendance and EMA. There will also be incidental benefits such as staff usage of ICT. Hardware issues are currently being addressed and there will be staff training in the summer term.

7/08 TRAVEL PLAN

Paul Quinn presented the school travel plan. This was part of the bid for 'healthy schools' status. The key issue is reducing the number of Moulton village students who come to school by car. The plan includes a bid for £11,000 for safe cycle sheds and improved movement around the school, eg footpath repairs and lighting. The Governors thanked him for his work on this.

8/09 PTA/PARENT LIAISON GROUP

Attached is the rationale for a proposed change. Governors were asked for their views as part of the consultation process, and the sub-committee felt that this represented a positive way forward. Mr Jones stressed his appreciation for the commitment of the PTA members, in a number of causes over many years.

9/08 UNIFORM CHANGES

The school proposed a change to revere collar blouses and a house pin for all girls. It was felt that the current 'choice' was unworkable and that uniform expectations needed to be as simple and clear as possible. In consultation, all those students who had asked for the revere collar blouses, and of the six parents who had responded, three wanted revere collars, two wanted ties and one wanted a choice. The sub-committee decision was to recommend a move to revere blouses for all girls to the full Governing Body.